July 2019 International Edition Release Schedule - INTERNAL

Date	Responsibility	Deliverables			
12 Nov 2018	Maria Braithwaite	Authoring begins for the July 2019 International Edition editing cycle.			
01 Mar 2019	Yongsheng Gao	Content team to deliver final MRCM change requests to EPS Team for action			
08 Mar 2019	Linda Bird	EPS Team delivers MRCM changes to content team for review - Content Team to complete this by 13 Mar 2019			
13 Mar 2019	Yongsheng Gao	Content team to deliver final reviewed MRCM changes plus any feedback to EPS Team			
13 Mar 2019	Linda Bird	EPS Team to make any necessary changes (based on feedback from the authors) and verify with Content Team by 15 Mar 2019			
15 Mar 2019	Jane Millar	Cut off for external collaboration partner CRS Requests (IHE, HL7, etc) - set date of 15th March + 15th September each cycle for clarity			
15 Mar 2019	Linda Bird	NO FURTHER MRCM CHANGES ACCEPTED - everyone has agreed this, with the caveat that any critical changes can be reviewed by all of us in order to analyse impact vs business case and allow a change if absolutely necessary.			
18 Mar 2019	Andrew Atkinson	Final MRMC refsets delivered by EPS Team to Release Management team for review			
18 Mar 2019	Kai Kewley	SNOMED International Tech Team to now: 1. add UUIDs to the MRCM google sheet for all new MRCM rules, and 2. update the MRCM in the SCA to ensure remaining new cycle content validated against the latest version.			
05 Apr 2019	Maria Braithwaite	NO FURTHER CRS REQUESTS ACCEPTED (Single content request cut off)			
19 Apr 2019	Maria Braithwaite	NO FURTHER DRUGS BATCH LOADS TO termServer NO FURTHER PROMOTION FOR PROJECTS THAT HAVE LARGE SCALE CHANGES - For example this would include large scale changes to foundational hierarchies such as anatomy or substances, or changes to are likely to have impact to reports such as the pattern report (e.g. redundant relationships) or MRCM (e.g. cardinality issues in legacy content where edits have been made to that content without resolving the preexisting cardinality issue).			
30 Apr 2019	Maria Braithwaite	 Last day for authors to launch new tasks in SCA - no more new tasks launched after this date, + Early Visibility Handover meeting (if complexity of Release requires) 			
02 May 2019	Maria Braithwaite	Content team review, rebase and finalise all content			
02 May 2019	Maria Braithwaite	Content team promote to MAIN final content for all projects to be released in the current editing cycle (weekend contingency)			
03 May 2019	Maria Braithwaite	Content Release Lead to request (via Infra ticket) formal lock down of all Projects (i.e. no promotions allowed), except for the Internal QA Project - which needs to remain open until from CONTENT CUTOFF DATE in order to allow Content Release Lead to promote all final QA fixes before handover.			

03 May	Maria Braithwaite					
2019	Farzaneh Ashrafi + Suzanne Santamaria					
08 May 2019	Maria Braithwaite	CONTENT CUTOFF DATE (10:00 UTC), + Handover of content to technical team Release manager Content Release Lead to request (via Infra ticket) the maintenance screen to be raised in Production, to prevent further updates to International content				
08 May 2019	Andrew Atkinson	Planned Initial Handover meeting				
08 May 2019	Donna Morgan	Mapping Team to notify WCl mapping/review ready for QA ******* Simultaneously to cloning ICD-0/ICD-10, please ask WCl to clone GMDN data across to Release server as well, to prevent GMDN issues in derivative cycle QA of mapping (Mapping Team + WCl)				
08 May	Kai Kewley +	Transition from Stated Relationships to OWL refsets +				
2019	Yongsheng Gao	Validation of the new complete OWL refsets				
10 May 2019	Terance Shird	termServer branching and Release versioning				
11 May 2019	Andrew Atkinson	Full validation of the initial exported content, including the new OWL refsets				
13 May 2019	Yongsheng Gao	 Content Team to confirm that Lateralizable refset is complete in Production refset tool (Release manager to then action the refset tool release to get the delta files), + Content Team to deliver the SEP refsets (x2) to Release manager 				
14 May 2019	Maria Braithwaite	Mapping/Review/Technical QA complete Authors and mappers - Preparation of release notes content				
15 May 2019	Donna Morgan	MAPPING CUTOFF DATE (12:00 UTC), + Handover of ICD-0 + ICD-10 maps to technical team Release manager (Andrew Atkinson)				
15 May 2019	Andrew Atkinson	 Planned Final Handover meeting, + PLANNED Early Alpha Release date Provisional date for Content authoring starts for next editing cycle 				
15 May 2019	Maria Braithwaite	Handover of Release Notes to technical team Release manager				
22 May	Andrew Atkinson	PLANNED Alpha Release date				
May 2019		Restart validation in SCA (no longer relevant - new process should allow validation to re-start immediately when Content authoring starts for next editing cycle)				
31 May 2019	Andrew Atkinson	PLANNED Alpha feedback deadline				
05 Jun 2019	Andrew Atkinson	PLANNED BETA Release date				
14 Jun 2019	Andrew Atkinson	PLANNED BETA feedback deadline				

30 Jun 2019	Andrew Atkinson	Member Release date
31 Jul 2019	Andrew Atkinson	Public Release date