Admin Training 001

Overview

Resources for training.

Topics Covered

- Creating a new map project from scratch
- Create map project
- Create advices
- Create map relations
- Create principles
- Create age ranges
- Create report definitions
- Create qa check definitions
- Assigning these newly created top level metadata to the project

Video

- Admin Training 001 Video

Script

Following is a script for the attached video.

Open a browser and direct it to the landing page for the application

- Log in as an administrator user (map_adm)
  - RESULT: the glass pane comes up for a bit and takes the user to the main dashboard for map_adm
- Scroll down to the 'Application Administration' widget and open the 'Map Projects' accordion.

- Go to the 'Create New Map Project' section.
- Enter new Map Project Name, choose source and destination terminology/version pairs, and other map project characteristics.
- Click 'Submit' button.
- Log out of the application.
- Log back into the application as map_adm again
- Check the map project picklist
  - RESULT: new project name will be in the picklist
  - RESULT: new project will be listed in 'Application Administration' widget under the 'Map Projects' section
- Demonstrate modifying properties of an existing project.
- Change the Workflow Type, for instance. Click the 'Save' button.
- Make some other changes to existing projects. Click the 'Cancel Unsaved Edits' button.
- Click the 'X' icon on the newly created project to delete it. Click 'OK' on the confirmation dialog box.
  - RESULT: newly created project will be deleted from the list of projects on the 'Application Administration' widget.
  - RESULT: after logout and login again, deleted project will be removed from focus project picklist

- Open the Map User accordion.
- Create a New Map User. Click 'Submit' button.
  - RESULT: new user will immediately be displayed in the table of map users.
- Edit the email address for the new map user. Click the 'Save' button.
- Delete the new map user by clicking on the 'X' button. Click 'OK' on the confirmation dialog.

- Open the Map Advices accordion.
- Create a New Map Advice. Click 'Submit' button.
  - RESULT: new advice will immediately be displayed in the table of map advices.
- Edit the detail for the new map user. Click the 'Save' button.
- Delete the new advice by clicking on the 'X' button. Click 'OK' on the confirmation dialog.

- Open the Map Relations accordion.
- Create a New Map Relation. Click 'Submit' button.
  - RESULT: new relation will immediately be displayed in the table of map relations.
- Edit the name for the new map relation. Click the 'Save' button.
- Delete the new map relation by clicking on the 'X' button. Click 'OK' on the confirmation dialog.

- Open the Map Principles accordion.
- Create a New Map Principle. Click 'Submit' button.
  - RESULT: new principle will immediately be displayed in the table of map principles.
- Edit the name for the new map principle. Click the 'Save' button.
- Delete the new map principle by clicking on the 'X' button. Click 'OK' on the confirmation dialog.

- Open the Preset Age Ranges accordion.
- Create a New Map Age Range. Click 'Submit' button.

    - RESULT: new age range will immediately be displayed in the table of map age ranges.
- Edit a value for the new map age range. Click the 'Save' button.
- Delete the new map age range by clicking on the 'X' button. Click 'OK' on the confirmation dialog.

- Open the Report Definitions accordion.
- Scroll down and create an invalid new Report Definition. Click the 'Test' button.
    - RESULT: error message will display
- Revise to create a valid New Report Definition. Click the 'Test' button. Click 'Submit' button.
    - RESULT: new report definition will immediately be displayed in the table of report definitions.
- Edit a value for the new report definition. Click the 'Cancel' button.
- Delete the new report definition by clicking on the 'X' button. Click 'OK' on the confirmation dialog.

- Open the QA Checks Definitions accordion.
- Scroll down and create a valid QA Check Definition. Click the 'Test' button. Click 'Submit' button.
    - RESULT: new qa check definition will immediately be displayed in the table of qa check definitions.
- Edit the query for the new qa check definition. Click the 'Test' button. Click the 'Save' button.
- Delete the new qa check definition by clicking on the 'X' button. Click 'OK' on the confirmation dialog.

References/Links

- n/a