2018-10-15 - TUAG Managed Service Sub Group Meeting

Date
15 Oct 2018 at 16:30 UTC or 09:30 local time in Vancouver, Oceanview 3

Zoom Call Details
https://snomed.zoom.us/j/321199853
International numbers available: https://zoom.us/u/adKPPx0j4B

Attendees (please confirm)
- Rory Davidson
- Terance Shird
- Sonja Ulrich
- Theresa Barry
- Jostein Ven
- Mikael Collin
- Philip Chuang
- Suzy Roy

Apologies or unconfirmed or dialling in
- Camilla Wiberg Danielsen
- Ingrid Mertens
- Jorn Andre Jorgensen
- Jim Case
- Gunn Signe Jakobsen
- Katrien Scheerlinck
- Nathalie De Sutter
- Daniel Karlsson
- Manisha Mantri

Observers
- Rick Wood
- Jesse Efron
- Deborah Shapiro
- Toni Morrison
- Penni Hernandez

Discussion items

- This Sub Group is primarily for Managed Service Members, however other TUAG representatives and observers are welcome to attend.

This meeting is the first dedicated Managed Service Sub-Group meeting. The normal two day TUAG Business Meeting has now been condensed into one day (17th October).

Please Note this agenda is draft and subject to change to incorporate any feedback from AG members.

Each meeting will include demo’s and an opportunity for Q&A and any further discussions.

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<tr>
<th>Item</th>
<th>Description</th>
<th>Owner</th>
<th>Notes</th>
<th>Allocated Time (these are flexible)</th>
<th>Action</th>
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<tr>
<td>2</td>
<td>Welcome &amp;</td>
<td>Rory</td>
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<td>10 mins</td>
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<td></td>
<td>Introductions</td>
<td>Davidson</td>
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<td>3</td>
<td>Managed</td>
<td>Terance</td>
<td>A presentation on the Managed Service journey and latest updates.</td>
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<td>Service</td>
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<td>Update</td>
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<td>4</td>
<td>Translation</td>
<td>Terance</td>
<td>Discuss Translation Tooling Requirements:</td>
<td>30 mins</td>
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<td>Tooling</td>
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<td>• Look at the possibility of linking the Translation tool with the Authoring platform so work done in the Translation tool is available to view in the Authoring platform without having to export/import.</td>
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<td>• Any other requirements</td>
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<td>Sonja</td>
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| 6 | Data Import /Export Formats | Terance Shird, Sonja Ulrich | Agree a common Import/Export format for data  
- Translation Tooling - A common export template that should align with Authoring tool import. This will be the interim solution for any automated integration.  
- Authoring Platform - Agree a common template to be used for bulk importing new translations/descriptions into the tool. This should be done together with the above item to ensure import templates are compatible. | 20 mins |
| 7 | Authoring Reports | Terance Shird, Sonja Ulrich | Discuss Reporting Requirements  
- Look at reporting functionality and types of reports Managed Service Members would like view from the Authoring tool  
- Ability to report/view tasks that have been promoted (MSSP-235) | 30 mins |
| 8 | Authoring Platform Functionality | Terance Shird, Sonja Ulrich | To look at functionality available in the International version and whether this should be made available for the Managed Service  
- Volume Authoring  
- Description Logic  
This session will include brief demos of the functionality to aid discussion. | 1 hr |
| 9 | Open Q&A Session | Rory Davidson | Open Q&A session for attendees and observers to ask questions or discuss any other business in relation to the Managed Service. | 10 mins |
| 10 |   |   | **End Session at 12:30 local time** |