

Management Board Meeting 25 January 2017, 8 UTC Record of Discussion

Location: London Paddington

[Note: the day before the meeting, the MB had held a day long Strategy Review session.]

1. Welcome & Apologies

MB Chair welcomed everyone.

2. Conflicts of Interest

One member of the MB had a new interest to declare, although the topic was not on the agenda and did not come up during the meeting.

3. Reflections from the Strategy Review meeting

The MB discussed the previous day's session and some of the key recommendations that resulted.

4. Consent Agenda

With some noted changes, the MB approved the Consent Agenda, consisting of the minutes of the November meeting, actions from the previous meetings, Certification of Consultant Terminologists, the MB Governance Manual, the MB Orientation Manual, and the MB Policy and Procedural Manual.

5. Management Report

The Finance and Corporate Services Executive Lead went through some highlights of the Q4 Management Report. The MB then offered a number of comments on it and on operations more broadly.

6. Finance Report

The Finance and Corporate Services Executive Lead went through the Danish pre-transfer, the Danish post-transfer, and the UK report.

7. Response to suggested changes to risk reporting and KPI target

The MB approved amendments to the Management Report structure.

8. Special Interest Groups (SIGs)

The MB discussed some proposed changes to the Special Interest Groups and approved the recommendations.

9. Communication plan

The MB offered comments and suggestions on a proposed communications strategy.

10. Collaboration

The MB approved the CEO moving forward on a new collaboration agreement.

11. Any other business

There was discussion of the upcoming genomics conference and SNOMED International representation at HIMSS.

12. Adjournment

The meeting ended at 11 am local time and was followed by in camera session, which ended around noon.