

Management Board Meeting

22 March 2016, 21 UTC

Record of Discussion

Location: Teleconference

1. Welcome & Apologies

MB Chair welcomed the group and noted that the MB had a quorum.

2. Conflicts of Interest

None declared.

3. Minutes

MB Chair suggested operating future MB meetings using a consent agenda format, by which certain routine items - minutes plus all finance reports and briefing papers (including audit-related topics) - would be distributed in advance of the meeting, and, unless questions or objections were raised about an item, they would be voted on and approved as a single block, without discussion. The rest of the MB supported the idea.

The MB then approved:

- The minutes of the February meeting
- A record of decision that approved a new Vice Chair of the International Dentistry SIG, and
- Minutes from an MB meeting about a General Assembly-chaired Ad Hoc Group.

4. Actions

Reviewed.

5. Chairman's address

MB Chair expressed gratitude and appreciation for everyone's active participation in the meeting in February. He said he looked forward to engagement in April.

6. CEO report

The CEO referred to his recent trip to China and provided updates on relocation and collaboration negotiations.

7. Finance

The Executive Lead for Finance and Corporate Services (ELF&CS) provided some verbal highlights of the finance report, the annual report, and the external audit. The MB voted to approve the annual report, the audit, and recommendations to the General Assembly (GA) concerning the appointments of external auditors for 2016.

8. Charity Application Process

ELF&CS introduced a briefing paper on UK charity status. The MB discussed various aspects of it and voted to recommend to the GA that IHTSDO seek charitable status.

9. Products & Services Roadmap

The MB agreed to put the Products & Services Roadmap on the GA agenda.

10. Product plan

The MB reviewed the draft Product Plan, intended to make SNOMED CT more easily consumable.

11. Collaborations

The MB discussed potential collaborations with other organizations.

12. Checklist of Board responsibilities

MB Chair referred to a draft list of Board responsibilities that included information about how it managed each of them.

13. MB structure and elections

The MB discussed proposed amendments to the MB Governance Manual and Articles of Association concerning the way the MB functioned. It also covered how the MB Nominating Committee would function.

14. Update on MB Committees and ToRs

MB Chair said he would be arranging some calls on the proposed new MB committees.

15. Selection of host country for the October 2017 business meeting and Expo

The MB approved the Slovak Republic as the host of the Oct. 2017 business meeting and Expo.

16. Review of agendas for the April conference

The MB reviewed and discussed the agendas for the GA/MB meetings in April.

17. Adjournment

MB Chair thanked the participants. The call ended at 23:15 UTC.