

Management Board Meeting 22 December 2015, 21 UTC Record of Discussion

Location: Teleconference

1. Welcome & Apologies

MB Chair welcomed the group. He noted that it had been a year of truly tremendous progress for the organization.

2. Conflicts of Interest

None declared.

3. Minutes of last meeting and Record of Decision on Swiss Membership

The MB approved the minutes of the 24 November 2015 meeting and a Record of Decision on Swiss Membership.

4. Actions from the last meeting

MB Chair said that the actions had been closed.

5. Expo Evaluations

MB Chair congratulated the CEO and the Management Team (MT) on the best attended meeting so far. The CEO thanked him and spoke about the survey results. There was also discussion about how the survey process could be improved for future Expos.

6. Remarks of the Chair

MB Chair said the MB February face-to-face meeting would be a working session, focusing on board responsibilities and ways of working, and would include a meeting with key members of the Management Team to help put together a strategy framework.

7. CEO Update

The CEO spoke about some of the biggest 2015 achievements (including move to the UK and the new authoring tool) and challenges (including products and services, scalability and internal communication). He updated the MB on ongoing collaboration negotiations.

8. Finance Report

The Head of Finance spoke about the finance report, which showed savings. The interim audit had revealed no issues, and the final audit would be in February.

9. Discussion of MB Committees

There was a discussion about changing the membership and reporting of the MB's committees.

10. Strategy deck

The CEO said the deck was in response to a tasking to change the formatting of the strategy deck. He said he could receive board input on it up until the next MB meeting and it would then go to the GA for approval. The MB offered minor suggestions.

11. Product and Services Catalogue

The CEO introduced the deck, which CRM had taken the lead on producing with input from the rest of the MT. He said the vendor portal would be launched after Christmas and the Vendor Forum was up and running again.

The MB then discussed how the Members and vendors fit in with the product and service catalogue.

12. National representation in AGs

The MB discussed a report showing an increase in national diversity between the Standing Committees and the Advisory Groups.

13. Consultant Terminologist Completion Rate and approval of a Consultant Terminologist

The MB reviewed a document analyzing Consultant Terminologist program completion rates and approved Matt Cordell as a Consultant Terminologist.

14. SNOMED CT in Emerging Health Markets

The MB discussed a report written by an outside organization on SNOMED CT in emerging health markets.

15. Any other Business

The MB approved one of its members as its representative to a governance ad hoc group.

16. Date of the next meeting

19 January 2016.

17. Adjournment

The meeting adjourned at 23:03 UTC.