

Management Board Meeting
16 June 2015, 20 UTC
Record of Discussion

Location: Teleconference

1. Welcome & apologies

The Chair welcomed the group and noted apologies from the MB Vice Chair.

2. Conflict of interest

None declared.

3. Minutes of previous meetings

Approved.

4. Record of Decision concerning membership on the Board Nominating Committee

MB Chair explained recent decisions by the General Assembly (GA) about who from the GA and MB would serve on the Nominating Committee responsible for recruiting new members of the MB.

5. CEO Report

CEO said that he and the team had been working hard on the budget process, and the Member Forum (MF) had submitted its first round of priorities. He and the team had also been working on setting up the new Advisory Groups, deprecating some products, and legal issues associated with the relocation to the UK.

6. Finance

Head of Finance updated the MB on finances, the ongoing budget process, and the accounting firm.

7. Winding down the SCs and setting up the AGs

The MB discussed progress in winding down the work of the Standing Committees and setting up the new Advisory Groups. There were questions about scope of some of the AGs, critical success factors, and timing of the AG annual work plans being out of sync with the budget cycle. The MB then voted to approve the Management Team moving forward on the AG set-up and recruitment.

8. Retirement and update of policies

The MB approved the retirement of two policies, which were relevant only to the now disbanded Standing Committees. The MB also signed off on changes to “Conflict of Interest and Code of Ethics Policy” and approved asking the GA to approve (electronically) changes to that policy and to fill out individual conflict of interest declarations.

9. Deprecation

The MB decided that the SNOMED CT to ICD-9-CM map Deprecation Document could proceed to the consultation stage, that the deprecation process would be regular instead of fast-track, and the GA would approve the final deprecation.

The MB decided that the RF1 Deprecation Document could proceed to the consultation stage, the deprecation process would be regular instead of fast-track, and the GA would approve the final deprecation. During the 30-day waiting period between the announcement of the upcoming public consultation, MB members could continue to send recommendations for strengthening the Deprecation Document.

10. Any other business

The MB agreed to discuss drugs content development at a future meeting.

The MB voted unanimously to approve Brazil for IHTSDO membership once IHTSDO receives and approves all the application materials and fees.

11. Adjournment

The call ended at 21:11 UTC.