

Management Board Meeting 28 April 2015 Record of Discussion

Location: Park Inn by Radisson, Copenhagen Denmark

1. Welcome & apologies

MB Chair welcomed everyone.

2. Conflict of interest

None declared.

3. Minutes of previous meetings

Minutes from the 17 February 2015 meeting: Approved.

Minutes from the 7 April 2015 meeting: Approved.

Decision 1 The MB approved the minutes of meeting from the 17 Feb. face-to-face meeting in London and the 7 April teleconference.

4. Actions from previous meetings

No comments.

5. MB Chair remarks

MB Chair expressed appreciation to the CEO and his team, who had worked diligently in the preparation for the meetings.

6. Governance

The MB discussed the roles of the Management Board and General Assembly and how the two bodies could work together most effectively.

7. Service Levels

The CEO asked for feedback on the Service Level Agreements (SLAs). He said the Key Performance Indicators (KPIs) and SLAs would be put on the website so that customers would know what to expect.

8. Update from the MF

The MB co-chair of the Member Forum updated the MB on the MF meeting that had taken place on Sunday. The MF, he added, would be focusing on drug content development and budget priorities in the coming days and months.

9. Brazil

The CEO said he needed a vote on whether the MB approved the formal application from Brazil to become a Member upon the receipt of the application and verification of payment. MB Vice Chair moved to approve. A second MB member seconded. All were in favor.

Decision 2 The MB approved Brazil becoming a Member upon the receipt of the application and membership payment.

10. Consultant Terminologist Recertification

Decision 3 The MB unanimously approved recertification of Consultant Terminologists Bruce Goldberg, James Case and Guillermo Reynoso.

Decision 4 The MB approved the Consultant Terminologist Recertification Policy.

11. Collaboration between IHTSDO and UKTC in Mapping to ICD-10

Decision 5 The MB approved the IHTSDO/UKTC agreement with the amendment that the resources invested be measured, and if they become too unbalanced with IHTSDO investing too much, the agreement be reworked or ended.

12. Drugs

There was a discussion about the drugs discussion concerning contrasting Member views and the complexity of the matter.

13. Adjournment

The meeting adjourned.